Chung Yuan Christian University Regulations for the Implementation of Distance Learning

August 9, 2012 Approved at the 900th Administrative Council Meeting on

October 6, 2016 Amended at the 946th Administrative Meeting on

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Article 1 To promote a digital learning environment and provide students with diverse learning opportunities, these Regulations are formulated in accordance with the Ministry of Education’s Regulations on the Implementation of Distance Education for Junior Colleges and Higher Education Institutions.

Article 2 “Distance learning” as referred to in these Regulations means instruction conducted interactively between teachers and students through communication networks, computer networks, video channels, or other transmission media.

A “distance learning course” refers to a course in which more than one-half of the total instructional hours are delivered through distance learning.

The instructional hours of distance learning courses include lectures, teacher–student interactive discussions, assessments, and other learning activities.

Article 3 The establishment and review of distance learning courses shall be administered by the Office of Digital Education Development, and shall be implemented through the Chung Yuan i-Learning Network Academy, which possesses systems for distance learning, course implementation, and instructional material production.  
Departments may, as needed, assign teaching assistants to assist with instruction or provide support for the development of instructional materials for distance learning courses。

Article 4 Faculty members offering distance learning courses shall submit a “Distance Learning Course Plan,” which must be reviewed and approved by the curriculum committees of the relevant department (institute, office, center, or degree program), college, and university, and further ratified by the Academic Affairs Council before implementation.  
The aforementioned course plan shall specify the teaching objectives, target students, course outline, instructional methods, teacher–student interactions, grading and assessment methods, and course requirements. It shall be made publicly available online. For courses delivered via computer networks, the plan must incorporate the functions of the Chung Yuan i-Learning Network Academy.

Article 5 The production of instructional materials for distance learning must comply with

intellectual property rights regulations.

Course outlines, instructional materials, teacher–student interactions, assessments, full

student participation records, assignments, and other learning outcomes of distance

learning courses shall be evaluated in accordance with the University’s self-

evaluation mechanisms for distance learning. Evaluation reports must be preserved

for at least five years to serve as references for grade inquiries, instructional

evaluations, or external reviews.

Article 6 Credits earned from distance learning courses shall be included in the calculation of a student’s semester credit load. Credits shall be awarded upon successful completion and shall count toward graduation requirements.

However, the number of credits earned through distance learning applicable to a degree shall not exceed one-half of the total graduation credits required.

Article 7 When establishing digital learning degree programs, the University must apply to the Ministry of Education for review and approval in accordance with relevant regulations on digital learning programs and course certification. The total graduation credits for such programs are not subject to the restrictions on distance learning credits specified in the preceding article.

Diplomas awarded under digital learning degree programs shall note that the instructional mode was through distance learning.

Article 8 Distance learning courses offered in cooperation with foreign institutions shall be limited to those listed in the Ministry of Education’s recognized reference list, or those accredited by the competent educational authority of the host country or recognized educational evaluation agencies.

Article 9 Any matters not addressed in these Regulations shall be handled in accordance with the Ministry of Education’s Regulations on the Implementation of Distance Education for Junior Colleges and Higher Education Institutions, the University Academic Regulations, and other relevant provisions.

Article 10 These Regulations shall be implemented upon approval by the Administrative

Meeting and promulgation by the President. The same procedure shall apply to

amendments.