

CYCU Regulations Digital Teaching Innovation and Application Subsidy Project

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Article 1. Chung Yuan Christian University (hereinafter referred to as CYCU) has established the 'CYCU Digital Education Development Department Digital Teaching Innovation and Application Subsidy Project' (hereinafter referred to as this project) to encourage faculty to develop innovative digital courses and integrate technology into teaching applications, aiming to enhance teaching and improve learning outcomes.

Article 2. Eligibility: All full-time faculty members of CYCU may apply individually or as a team. As a general principle, only one application per semester will be subsidized. Faculty members may collaborate across departments and combine digital courses they offer for development. For example, Teacher A implements digital teaching, and Teacher B assists with the analysis of learning progress.

Article 3. Subsidy Categories: Innovation applications developed in digital courses such as distance learning, flipped classrooms, and MOOCs (Massive Open Online Courses).

(1) Learning Outcome Evaluation: Development of learning outcome analysis or evaluation methods in conjunction with digital courses, including learning alerts, analysis of learning weaknesses, etc., and using these methods as teaching feedback for adjusting instructional approaches. The subsidy ceiling is NT\$30,000.

(2) Digital Learning Assessment: Development of a teaching assessment mechanism for digital learning, including the creation of measurable items and content to objectively reflect the effectiveness of online teaching. The subsidy ceiling is NT\$30,000.

(3) Integration of Technology in Digital Teaching: Utilizing new teaching models, such as technological equipment and smart mobile devices, to increase interaction between teachers and students, and enhance the

adaptability of distance learning. Alternatively, developing applications for digital courses using technologies like AR/VR/MR and AI to assist in student learning. The subsidy ceiling is NT\$100,000.

- (4) Integration of Open Educational Resources in Digital Courses: Designing teaching materials and producing practical teaching case studies using non-Chinese open educational resources from abroad. The subsidy ceiling is NT\$20,000.

Article 4. Subsidy Items and Reimbursement: The funding required for this project will be provided under relevant Ministry of Education programs and will be adjusted flexibly based on the annual budget. The items include:

- (1) Business Expenses: Items with a unit price not exceeding NT\$2,999, including stationery, computer peripherals, and materials related to the project. The purchase of books or gifts for students is not allowed.
- (2) Student Award and Subsidy Expenses:
 - I. Research Assistants: Only graduate students may be hired, with reimbursement processed on a monthly basis. Reimbursement must be accompanied by the Chung Yuan Christian University Research Program's Research Award Agreement and the individual's receipt.
 - II. Competition Award and Subsidy Expenses: The principle is to reward students, including both internal and external competitions. Reimbursement must be accompanied by the award recommendation form and the individual's receipt.
- (3) Teaching Assistant Expenses: Hired at the prescribed hourly rate, for those working less than 30 hours per month, daily insurance assistance must be provided. (This expense is subject to the overall budget limit set by the funding unit, and any excess will be adjusted through further coordination.)
- (4) Applications related to the planning of student awards and subsidies will be given priority for funding.
- (5) Faculty who develop courses under the Ministry of Education's digital program and produce actual case studies or reports during the current term will be eligible for an additional reward of up to NT\$5,000. (This funding will be provided under the digital program's budget.)
- (6) Faculty who promote MOOCs courses from CYCU or alliance partner institutions to overseas sister schools and integrate them into

the school's diverse teaching applications will be eligible for a subsidy of NT\$5,000 for course planning. (This funding will be provided under the digital program's budget.)

- Article 5. Approved Subsidy: The Digital Education Development Department (hereinafter referred to as ODE) will review and approve the subsidy cases and amounts based on the annual budget and announce the results.
- Article 6. Application and Project Completion Timeline: Applications and reimbursement must be submitted within the announced deadline. After the project execution period ends, the "Project Execution Effectiveness Report" must be submitted by the deadline. Additionally, a results presentation seminar must be conducted once, in collaboration with ODE, for CYCU or other faculty to observe, consult, and share insights.
- Article 7. If an approved subsidy project cannot be executed or completed for any reason, the faculty member must submit a waiver of execution agreement. The subsidy will then be revoked, and any funds already disbursed must be returned.
- Article 8. Faculty receiving the subsidy must provide a complete development file to ODE for record-keeping. If any teaching materials are produced, the intellectual property rights will belong to the faculty member who created them, and they must be provided to ODE for use without compensation.
- Article 9. To respect intellectual property rights, the results of the subsidy must not involve plagiarism, modification, or any other violation of others' copyrights. If there is a violation of copyright law and a penalty is confirmed by the relevant authorities, ODE has the right to revoke the subsidy eligibility and reclaim the subsidy funds.
- Article 10. This project will be implemented after being approved at the ODE departmental meeting and announced. The same procedure will apply for any revisions